

Assignments of the Officers and Board Members of ICOH (2018-2021)

Committees/TGs/WGs/ Liaison	Members	Committees/TGs/WGs /Liaison	Members
Ethics and Transparency Committee	Kari Reijula (Chair) Maria Luisa Tupia Gonzales Paul Schulte Shyam Pingle Seichi Horie	WG on Future of Decent Work	Paul Schulte (Chair) Stavroula Leka Shyam Pingle Olivier Lo Eun-A Kim Francesco Violante Wiking Husberg Thon That Kai
Finance Committee	Martin Hogan (Chair) Sergio Iavicoli Shyam Pingle Maureen Dollard		
Scientific Advisory Committee	Claudina Nogueira (Chair) Mats Hagberg Martin Hogan Frida Fischer Olivier Lo	WG on the Implementation of the Global Strategy of Occupational Health for All with a special reference to global ban of asbestos and elimination of Asbestos-related Diseases	Kazutaka Kogi (Chair) Jukka Takala Sergio Iavicoli Claudina Nogueira Mats Hagberg Kari Reijula Christophe Paris Rafael De La Hoz (Chair SC Respiratory Disorders) Diana Gagliardi (Chair SC OH and Development)
TG on Constitution, Bye-Laws and Guidelines	Jukka Takala (Chair) Sergio Iavicoli Claudina Nogueira Seong-Kyu Kang Kazutaka Kogi Jorma Rantanen	WG on Demographic Changes and Occupational Health	Frida Fischer (Chair) Susan Gunn Maureen Dollard Stavroula Leka Eun-A Kim Sunil Kumar Joshi Marcia Bandini (Chair SC Women, Health and Work) Jodi Oakman (Chair SC Aging and Work) Tsuyoshi Kawakami Sheng Wang
TG on Information and Communication	Seong –Kyu Kang (Chair) Eun-A Kim (Editor in Chief of the Newsletter) Sergio Iavicoli (Editor in Chief of ICOHweb) Christophe Paris Rosa M. Orriols Olivier Lo Suvi Lehtinen Max Lum	WG on Occupational Cancer	Jukka Takala (Chair) Sergio Iavicoli Andrew Curran Tim Driscoll Kurt Straif Lesley Rushton John Cherrie
TG on Membership	Sergio Iavicoli (Chair) Claudina Nogueira Francesco Violante Seichi Horie Rosa M. Orriols Maria Luisa Tupia Gonzales Sunil Kumar Joshi	WG on Revision of ICOH Guidelines on Congress Organization	Martin Hogan (Chair) Shyam Pingle Stavroula Leka Sergio Iavicoli Suvi Lehtinen
		Liaison: ILO	Jukka Takala (Substitute: Sergio Iavicoli)
		Liaison: WHO (including IARC)	Jukka Takala (Substitute: Sergio Iavicoli)
		Liaison: EU	Jukka Takala (Substitute: Sergio Iavicoli)

Liaison for implementation of TB statements	Marilyn Fingerhut	Liaison: IOHA	Claudina Nogueira
		Liaison: IALI	Jukka Takala
		Liaison: Collegium Ramazzini (CR)	Jukka Takala
Liaison: IEA (Ergonomics)	Kazutaka Kogi	Liaison: ICN	Bonnie Rogers

Tasks of Committees, Task Groups, Working Groups, Network and Liaison persons

Committees/TGs/WGs	Tasks
Ethics and Transparency Committee	<ol style="list-style-type: none"> 1) Continue the activities defined by Bye-Law 12 2) Examine the guidelines for ethics, research and practices and make recommendations on necessary changes 3) Completing guidelines with necessary new elements (actions in the cases of misconduct) 4) Examine and advise the Officers and the Board on issues of ethics and transparency 5) Support the Officers in the plan of dissemination and translation of the 3rd edition of the ICOH Code of Ethics
Finance Committee	<ol style="list-style-type: none"> 1) Continue the activities defined by Bye-Law 12 2) Make the ad-hoc decisions needed for financial actions on request by the Secretary General 3) Report on the implementation and impact of new membership fee system on the number of members and on the economy of ICOH 4) Continue the support for the further initiatives to simplify membership dues payments 5) Investigate the possibility to find new resources
Scientific Advisory Committee	<ol style="list-style-type: none"> 1) Advise the Officers and the Board about ICOH actions for promoting scientific research in occupational health fields 2) Advise the Officers and the Board about ICOH actions that may enhance and support scientific collaboration with international bodies, MOU partners and other scientific institutions 3) Advise the Vice-President in charge of SCs about ways ICOH can assist the SCs in enhancing their activities and the collaboration among the SCs 4) Assist with the organization of the scientific programme of the ICOH 2021 Congress (Melbourne, Australia) by providing inputs and suggestions for the programme
TG on Constitution, Bye-Laws and Guidelines	<ol style="list-style-type: none"> 1) Advise the Officers and the Board on the implementation of Constitution, Bye-Laws and Guidelines of ICOH activities 2) Review and draft the amendments to Constitution and Bye-Laws 3) Review and amend as required the Guidelines for ICOH International Conferences, National Secretaries and for Scientific Committees 4) Develop documents on Good Association Practice (GAP) 5) Plan and propose new Award systems for ICOH 6) Amend ICOH Bye-Laws in accordance with the Constitutional changes approved by the ICOH 2018 General Assembly for the introduction of the electronic vote for the election of ICOH Officers and Board members.
TG on Information and Communication	<ol style="list-style-type: none"> 1) Advise the Officers and the Board on information activities and internal communication of ICOH

	<ul style="list-style-type: none"> 2) Function as an editorial board for advising the Editor in Chief of the ICOH Newsletter 3) Review the development and utilization of the ICOH web system for advising the Editor in Chief of ICOHweb 4) Develop and support web-based facilities for promoting research, training and information in occupational health fields 5) Improve ICOH internal communication 6) The Secretary General is responsible for publishing the ICOH official documents (core documents, minutes, reports, etc.) 7) Coordinate networking activities for promoting international communication and information technology for occupational safety and health and advise the Board and Officers on necessary action 8) Work in close cooperation with the TG on Membership 9) Study the potential provided by ICT to occupational health
TG on Membership	<ul style="list-style-type: none"> 1) Advise the Officers and the Board on membership matters 2) Coordinate actions for membership recruitment and sustainability 3) Propose actions for recruitment members by National Secretaries 4) Plan practices and materials needed for Membership Campaigns 5) Strengthen cooperation with Sustaining/Affiliated Members and National Associations 6) Examine possibilities for recruitment of new Sustaining Members also in consideration of the new fee system adopted by the ICOH 2018 General Assembly 7) Enhance visibility and roles of Sustaining Members in relation to ICOH 8) Conduct secondary analysis of the results of the ICOH Survey administered to ICOH members
WG on Future of Decent Work	<ul style="list-style-type: none"> 1) Collaborate with the Future of Work – Process for the ILO centennial celebration in 2019 2) Follow up on risks related on the fragmentation of workforce, employment, career, contracts, salary linked to piece work in risky set up's, 3) Instability, rationalization, outsourcing, subcontracting and sub-subcontracting, inability to identify any responsible employer, 24/7 work, location of work place, work outside one's home country, and changing working teams 4) Work at home, work at somebody else's home, remote operations 5) Digitalisation and automatization 6) Migrant workers and related specific risks 7) Increase of psychosocial risks while linked to physical inactivity
WG on Occupational Cancer	<ul style="list-style-type: none"> 1) Follow-up on the Dublin Statement and ICOH 2018 Congress theme discussions 2) Continue collaboration with ILO, WHO, IOSH – No Time to Lose campaign - and others to widen support for a global programme on prevention of exposures and elimination of cancer at work 3) Continue collaboration with IHME/GBD to emphasize work-related risk factors 4) Work to widen support for Ban Asbestos vision, in particular, in Asia, see also WG Global Strategy below 5) Identify new scientific evidence, data and numbers on work-related cancer as a key component of occupational health
WG on the Implementation of the Global Strategy of Occupational Health for All with a special reference to global ban of asbestos and Elimination of Asbestos-related Diseases	<ul style="list-style-type: none"> 1) Advise the Officers and the Board on activities regarding the Global Strategy of occupational health for all with a special reference to global ban of asbestos 2) Examine research and policy on the Global Strategy of occupational health for all and propose ICOH actions needed 3) Review and propose international support measures concerning the development and promotion of Basic Occupational Health Services 4) Serve as a liaison with the Global Network of WHO Collaborating Centres for Occupational Health 5) Advise the Officers and the Board on activities for the global ban of asbestos and the elimination of asbestos-related diseases

	6) Examine the national and global situations concerning the elimination of asbestos-related diseases and the protection of workers and the public from exposure to asbestos and propose ICOH action needed 7) Identify the occupational health dimensions of the elimination of asbestos-related diseases and propose international support measures needed 8) Produce guidelines on occupational health aspects of the elimination of asbestos-related diseases.
WG on Demographic Changes and Occupational Health	1) Elimination of child labour, young workers and inexperience in identifying immediate and, in particular, life-long occupational exposures 2) Ageing workers and maintaining work ability, need to extend retirement age 3) Risk factors that take place over the whole working career that lead to premature retirement 4) Increasing number of women at work in various occupations and related other gender related risk factors 5) Diversity increase in workforce, multinational workforce and multilingual needs to understand occupational risks. 6) Life-long individual follow up of exposure accumulation
WG on Revision of ICOH Guidelines on Congress Organization	1) Support the TG on Constitution, Bye-Laws and Guidelines for the revision of the Guidelines on Congress Organization 2) Examine the current Guidelines on Congress Organization and make recommendations to the TG on Constitution, Bye-Laws and Guidelines on necessary changes 3) Evaluate the introduction of new elements in order to guarantee that the logistic and financial requirements for Congress organization are satisfied
Liaison: ILO, WHO, IEA (Ergonomics), IOHA, IALI, CR, ICN, implementation of TB statements	1) Keep contacts with the respective international organization 2) Follow up their activities related to ICOH actions 3) Report on important events related to occupational health 4) Participate and represent ICOH in the major events of the respective organisations on the request by President and within the limits of financial resources available 5) Report annually on the contacts and events in collaboration

Each Committee, Task Group, Working Group or Network is expected to:

- a) Present a Work Plan for the tenure 2018-2020 to Secretary General***
- b) Report on their activities to the Mid-term Board meeting and the Board meeting in 2021.***
- c) Provide the Editor in Chief of the ICOH Newsletter and the Editor in Chief of ICOHweb on the activities of and relevant developments in the field of occupational health***